

# ***RAUMATI BEACH SCHOOL***

19 February 2010

Dear Parents and Caregivers

**\*\* IMPORTANT NOTICE \*\***  
**\*\* ADDRESS UPDATE FORM ATTACHED \*\***

Please find attached a print out of information from our database regarding your child/ren. We use this information to contact you in the case of an emergency or sickness. 'Emergency' contacts are those people contacted in a civil defence emergency only.

It is **very** important that you check all details and change any that are not correct. The Board of Trustees Elections are coming up soon and it is vital we have the correct information. Please return to the School Office **before Friday 26<sup>th</sup> February 2010**.

It is a Ministry of Education requirement that you specify your child's ethnic group. This is important – please ensure it is correct and amend if necessary.

Does your child have a serious medical condition? If they do, please complete the form on the reverse side.

**COMPLETED FORM DUE BACK BY**  
**26<sup>th</sup> FEBRUARY 2010**

Thank you

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